



## 2021 Annual General Meeting

### Meeting Minutes

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**Date/Time:** September 16<sup>th</sup>, 2021

**Location:** Online - Microsoft Teams Meeting

*Minutes will be emailed to members after the meeting and posted on the following link:*

<https://www.safetycodes.ab.ca/municipalities-corporations-and-agencies/association-of-accredited-corporations-of-alberta/>

#### 2:00 PM Association Business

##### 1) Meeting Start

- Round table: Members introduction
  - Distribution of Agenda
  - Safety Moment
    - Discussed the dangers of Static Electricity in transferring flammable fluids
  - Introductions (Board Members)
    - Two new directors introduced; Matthew Stefanic and Peter Jones
  - Review and adoption of 2021 Agenda
    - Ken Kozak moves to approve
  - Review of 2020 AGM Minutes for possible amendments and adoption
    - Motion to approve John Dickason
    - 2<sup>nd</sup> by Ken Kozak
  - Receive Financial Statements for 2020
    - Gary Haynes made a motion to accept
    - John Dickason 2<sup>nd</sup>
  - Waive requirement to appoint an independent auditor
    - Motion to remove the requirement Mark from Nutrien
    - 2<sup>nd</sup> by Peter Jones
  - Nominations and elections of Board Positions to be an AACCA director
    - Ovintiv, Suncor and Shell –
    - All 3 are staying on the board.
    - New board members were mentioned no one came forward at this point
- 2) Update members on AACCA's involvement with the Safety Codes Councils initiative to develop a half day training course for SCOs related to Roles and Responsibilities
- Working groups met virtually with SCC and supported the development of a competency profile for SCO.

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#### 3) Technical Sub-Council AACA Representatives Updates

- Building Laura Ritchie (CNRL)
  - Building Sub Council has reviewed drafts of APEGA/AAA work on revising Schedules of Professional Involvement
  - Start going through ABC 2019 and NBC2015 in prep for new Code cycle
- Electrical Gerald Doan (Suncor)
  - Utility sub group has been setup
  - Farm services committee has been setup
  - Demarking location of services
  - Use of submerged equipment
- Fire John Penzo (CNRL)
  - Working on the use of Standata for storage of flammable fluid
  - Working on Standata for occupant loads
- Gas Randy Saunders (Nova Chemicals)
  - 2020 B149 gas codes has been a hot topic, big change was stationary engines and tubrines to B149.3
  - Standata from Gas and ABSA and building, for use of owner user program, it was unclear prior to release and there were different version, ABSA has finally signed off
  - Revision of the Alberta Uncertified fired equipment. Still in progress
- Pressure Greg Gaudet (CNRL)
  - Reviewed the 6 information bulletins issued in 2021
  - Risk based inspection and fit for service documents
  - Revisions to many ABSA regulations and code updates.
  - Done a lot of work on the Ammonia leaks and have reviewed a number of arena and curling club equipment.

#### 4) AACA Working Group Updates

- Buildings Laura Ritchie (CNRL)
- Electrical Ryan Carroll (CNRL)
  - 18-154 review of cable leaving a hazardous area.
  - Enquiry about a EQMP manager being an SCO.
  - Discussed field inspections under SPE 1000 with respect to buildings
  - 2021 appendix B code to review the use of silicone for cable sealing
- Gas Muhammad Ishaq (Keyera)
- Fire Mike Bradford (Suncor)

#### 5) New Business

Motion to adjourn the 2021 AGM

Ken Kozak 2<sup>nd</sup> the adjournment



## **2021 Annual General Meeting**

### **Meeting Minutes**

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#### **BREAK**

#### **3:00 PM SCC Presentation by Peter Thomas**

- Council Update, Presentation will be circulated to members with the minutes.

#### **4:00 PM END**